EF-263-C-R02-0611-30000691-1 BOE-263-C (P1) REV. 02 (06-11)

## **CHURCH LESSORS' EXEMPTION CLAIM**

PROPERTY LEASED BY A CHURCH TO A PUBLIC SCHOOL, COMMUNITY COLLEGE, STATE COLLEGE, OR STATE UNIVERSITY, INCLUDING THE UNIVERSITY OF CALIFORNIA, USED JOINTLY WITH A CHURCH

NAME AND MAILING ADDRESS (Make necessary corrections to the printed name and mailing address)



# Claude Parrish Orange County Assessor

500 S. Main Street, First Floor, Suite 103 Orange, CA 92868-4512 or P.O. Box 628 Santa Ana, CA 92702-0628 (714) 834-2779 www.ocassessor.gov

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L	٦	To receive the full exemption, this claim must be filed with the Assessor by February 15.	
IDENTIFICATION OF APPLICANT			
LESSOR'S CHURCH OR ORGANIZATION NAME			
MAILING ADDRESS			
CITY, STATE, ZIP CODE			
CORPORATE ID (IF ANY)			
IDENTIFICATION OF PROPERTY			
ADDRESS OF PROPERTY (NUMBER AND STREET)		FISCAL YEAR OF CLAIM 20 - 20	
CITY, COUNTY, ZIP CODE		ASSESSOR'S PARCEL NUMBER	
The exemption claim is made for the following propert	y: (if there are numerous propertie property and the name and add PRIMARY USE(S)		
Land	PRIMARY USE(S)	INCIDENTAL USE	
Buildings and Improvements			
Personal Property			
NAME OF QUALIFYING PUBLIC SCHOOL INSTITUTION			
MAILING ADDRESS		CITY, STATE, ZIP CODE	
and usual expenses in maintaining	and operating the leased propert		
An amidavit must be attached in w	CERTIFICATION	ses the property for exempt purposes.	
		the foregoing and all information hereon, including any best of my knowledge and belief.	
SIGNATURE OF PERSON MAKING CLAIM		DATE	
NAME OF PERSON MAKING CLAIM		TITLE	
EMAIL ADDRESS		DAYTIME TELEPHONE	

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION



## INSTRUCTIONS FOR FILING CHURCH LESSORS' EXEMPTION CLAIM

#### IMPORTANT NOTICE

This claim may be filed to claim the welfare exemption on property leased by a church to a public school, community college, state college, state university, including the University of California when the church and public school or college both use the property in a joint manner. (See Revenue and Taxation Code section 214.6.)

Although the church has previously been granted the religious exemption, which only requires a one-time filing, annual filing of this claim form is required for a property used in conjunction with a public school to be granted the welfare exemption.

Failure to submit the public school or college lessee's affidavit will result in denial of the exemption for the lessor. Submission of the lessee's affidavit after the date the lessors' claim form is due will result in a portion of the exemption being denied. A sample affidavit is included as page 3 of this form.

#### **IDENTIFICATION OF APPLICANT**

Enter your church, corporate or organization information.

## **IDENTIFICATION OF PROPERTY**

Enter the address of the property for which you are seeking exemption.

## **FISCAL YEAR**

The fiscal year for which an exemption is sought must be entered correctly. The proper fiscal year follows the lien date (12:01 a.m., January 1) as of which the taxable or exempt status of the property is determined. For example, a person filing a timely claim in February 2011 would enter "2011-2012" on line four of the claim; a "2010-2011" entry on a claim filed in February 2011 would signify that a late claim was being filed for the preceding fiscal year.

## **USES OF PROPERTY**

Check each of the types of property being claimed, and state the primary and incidental uses of the property. Primary use may include both church and school use; incidental uses would include others who use the property for meetings, receptions, etc.

Enter the name and address of the public school or college lessee. If additional space is required, or if more than one lessee is being listed, attach an itemized list.

Check the appropriate box to affirm that the total income received by the church in the form of rents, fees, or charges from the lease does not exceed the ordinary and usual expenses in maintaining and operating the leased property. The exemption is not available if the income exceeds the ordinary and usual expenses in maintaining and operating the leased property.

Attach an affidavit in which the public school or college lessee declares it uses the property for exempt purposes.

If the property, or a portion thereof, for which exemption is claimed is a student bookstore that generates unrelated business taxable income as defined in section 512 of the Internal Revenue Code, property taxes are determined by establishing a ratio of the unrelated business taxable income to the bookstore's gross income.



RETURN THIS AFFIDAVIT TO LESSOR

## AFFIDAVIT FOR EXECUTION BY QUALIFYING PUBLIC SCHOOL LESSEES

NAME OF QUALIFYING F	PUBLIC SCHOOL LESSEE		
MAILING ADDRESS			
CITY, STATE, ZIP CODE			
✓ Check the type of	qualifying use of the property		
☐ PUBLIC SCHOOL ☐ STAT		STATE UNIVERSITY	
COMMUNITY COLLEGE		UNIVERSITY OF CALIFORNIA	
☐ STATE C	OLLEGE		
NAME OF CHURCH			
MAILING ADDRESS			
CITY, STATE, ZIP CODE			
DATE LEASE SIGNED		CO	OMMENCEMENT DATE OF LEASE
	THE ASSESSOR	 R MAY REQUEST A COPY OF THE LEASE AGREEMENT	
The following property etc. Attach a separate	y is leased as of January 1 of this listing if necessary.	year. If personal property is being leased, indica	ate the type, make, model, serial number,
PROPERTY TYPE (REAL OR PERSONAL) PROPERTY DESCRIPTION			
	respect to lessees that are pol npt government entity leasing th	itical subdivisions of the state, the property i e same.	s located within the boundaries of the
secti If <b>Ye</b> affida	on 512 of the Internal Revenue <b>s</b> , a copy of the institution's mo	a student bookstore that generates unrelated Code. ost recent tax return filed with the Internal R ed by establishing a ratio of the unrelated busi	evenue Service must accompany this
		CERTIFICATION	
		laws of the State of California that the foregoing uments, is true and correct to the best of my kno	
SIGNATURE OF PERSON MAKING CLAIM			DATE
NAME OF PERSON MAKING	CLAIM		TITLE
EMAIL ADDRESS			DAYTIME TELEPHONE ( )

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

