



**Joaquín Torres**

**Assessor-Recorder**

Office of the Assessor-Recorder  
1 Dr. Carlton B. Goodlett Place - Room 190  
San Francisco, CA 94102  
www.sfassessor.org (415) 554-5596

**LESSEES' EXEMPTION CLAIM**

*Declaration of property information as of 12:01 a.m.,  
January 1, 20\_\_.*

**PROPERTY USED EXCLUSIVELY FOR PUBLIC  
SCHOOLS, COMMUNITY COLLEGES, STATE  
COLLEGES, STATE UNIVERSITIES, OR  
UNIVERSITY OF CALIFORNIA**

NAME AND MAILING ADDRESS  
*(Make necessary corrections to the printed name and mailing address)*

\_\_\_\_\_

To receive the full exemption, this claim must  
be filed with the Assessor by February 15.

**IDENTIFICATION OF APPLICANT**

LESSEE'S CORPORATE OR ORGANIZATION NAME  
\_\_\_\_\_

MAILING ADDRESS  
\_\_\_\_\_

CITY, STATE, ZIP CODE  
\_\_\_\_\_

CORPORATE ID (IF ANY)  
\_\_\_\_\_

**IDENTIFICATION OF PROPERTY**

ADDRESS OF PROPERTY (NUMBER AND STREET)  
\_\_\_\_\_

CITY, COUNTY, ZIP CODE  
\_\_\_\_\_

ASSESSOR'S PARCEL NUMBER  
\_\_\_\_\_

**USE OF PROPERTY** *Check and state the primary and incidental qualifying uses of the property.*

The exemption claim is made for the following property: *(if there are numerous properties, please attach a list that clearly identifies the property and the name and address of the lessee)*

PROPERTY TYPE	PRIMARY USE	INCIDENTAL USE
<input type="checkbox"/> Land		
<input type="checkbox"/> Buildings and Improvements		
<input type="checkbox"/> Personal Property		

Yes  No Does the lease/agreement confer upon the lessee the exclusive right to possession and use of the property?

Yes  No Is the claimant a lessee or operator of real or personal property owned by a public school, community college, state college, state university, or University of California that is used exclusively for community college, state college, state university, or University of California purposes?

**Note:** If requested by the assessor, the claimant shall provide a copy of the lease or agreement.

**CERTIFICATION**

*I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true and correct to the best of my knowledge and belief.*

SIGNATURE OF PERSON MAKING CLAIM \_\_\_\_\_ DATE \_\_\_\_\_

NAME OF PERSON MAKING CLAIM \_\_\_\_\_ TITLE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ DAYTIME TELEPHONE ( ) \_\_\_\_\_

**THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION**

