EF-263-C-R02-0611-49000808-1 BOE-263-C (P1) REV. 02 (06-11)

## **CHURCH LESSORS' EXEMPTION CLAIM**

PROPERTY LEASED BY A CHURCH TO A PUBLIC SCHOOL, COMMUNITY COLLEGE, STATE COLLEGE, OR STATE UNIVERSITY, INCLUDING THE UNIVERSITY OF CALIFORNIA, USED JOINTLY WITH A CHURCH

NAME AND MAILING ADDRESS (Make necessary corrections to the printed name and mailing address)



# William F Rousseau Sonoma County Clerk-Recorder-Assessor

Rm 104 Fiscal Bldg 585 Fiscal Dr. Santa Rosa, CA 95403-2872 TELEPHONE: (707) 565-1887

FAX: (707) 565-3318 FAX: (707) 565-3317

L		To receive the full exemption, this claim must be filed with the Assessor by February 15.			
IDENTIFICATION OF APPLICANT					
LESSOR'S CHURCH OR ORGANIZATION NAME					
MAILING ADDRESS	<u> </u>				
CITY, STATE, ZIP CODE					
CORPORATE ID (IF ANY)					
IDENTIFICATION OF PROPERTY					
ADDRESS OF PROPERTY (NUMBER AND STREET)			FISCAL YEAR OF CLAIM 20 - 20		
CITY, COUNTY, ZIP CODE		ASSESSOR'S PA			
The exemption claim is made for the following proper	ty: (if there are numerous propertie property and the name and add		arly identifies the		
PROPERTY TYPE	PRIMARY USE(S)	INCIDE	INCIDENTAL USE		
Land					
☐ Buildings and Improvements					
Personal Property					
NAME OF QUALIFYING PUBLIC SCHOOL INSTITUTION		<u>'</u>			
MAILING ADDRESS	CITY, STATE, ZIP CODE	, STATE, ZIP CODE			
Yes No The total income received by the claude and usual expenses in maintaining	hurch in the form of rents, fees, or c		not exceed the ordinary		
An affidavit must be attached in w	which the lessee declares it u	ses the property for exc	empt purposes.		
	CERTIFICATION				
I certify (or declare) under penalty of perjury under the accompanying statements or de	e laws of the State of California that a ocuments, is true and correct to the b				
SIGNATURE OF PERSON MAKING CLAIM		DATE			
NAME OF PERSON MAKING CLAIM		TITLE			
EMAIL ADDRESS		DAYTIME TELEPHO	ONE		

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION



#### INSTRUCTIONS FOR FILING CHURCH LESSORS' EXEMPTION CLAIM

#### IMPORTANT NOTICE

This claim may be filed to claim the welfare exemption on property leased by a church to a public school, community college, state college, state university, including the University of California when the church and public school or college both use the property in a joint manner. (See Revenue and Taxation Code section 214.6.)

Although the church has previously been granted the religious exemption, which only requires a one-time filing, annual filing of this claim form is required for a property used in conjunction with a public school to be granted the welfare exemption.

Failure to submit the public school or college lessee's affidavit will result in denial of the exemption for the lessor. Submission of the lessee's affidavit after the date the lessors' claim form is due will result in a portion of the exemption being denied. A sample affidavit is included as page 3 of this form.

#### **IDENTIFICATION OF APPLICANT**

Enter your church, corporate or organization information.

## **IDENTIFICATION OF PROPERTY**

Enter the address of the property for which you are seeking exemption.

### **FISCAL YEAR**

The fiscal year for which an exemption is sought must be entered correctly. The proper fiscal year follows the lien date (12:01 a.m., January 1) as of which the taxable or exempt status of the property is determined. For example, a person filing a timely claim in February 2011 would enter "2011-2012" on line four of the claim; a "2010-2011" entry on a claim filed in February 2011 would signify that a late claim was being filed for the preceding fiscal year.

### **USES OF PROPERTY**

Check each of the types of property being claimed, and state the primary and incidental uses of the property. Primary use may include both church and school use; incidental uses would include others who use the property for meetings, receptions, etc.

Enter the name and address of the public school or college lessee. If additional space is required, or if more than one lessee is being listed, attach an itemized list.

Check the appropriate box to affirm that the total income received by the church in the form of rents, fees, or charges from the lease does not exceed the ordinary and usual expenses in maintaining and operating the leased property. The exemption is not available if the income exceeds the ordinary and usual expenses in maintaining and operating the leased property.

Attach an affidavit in which the public school or college lessee declares it uses the property for exempt purposes.

If the property, or a portion thereof, for which exemption is claimed is a student bookstore that generates unrelated business taxable income as defined in section 512 of the Internal Revenue Code, property taxes are determined by establishing a ratio of the unrelated business taxable income to the bookstore's gross income.



RETURN THIS AFFIDAVIT TO LESSOR

# AFFIDAVIT FOR EXECUTION BY QUALIFYING PUBLIC SCHOOL LESSEES

NAME OF QUALIF	YING PUE	BLIC SCHOOL LESSEE					
MAILING ADDRES	S						
CITY, STATE, ZIP (	CODE						
Check the ty	ype of qu	ualifying use of the propert	ty				
☐ PUBLIC SCHOOL			☐ STATE UNIVERSITY				
☐ COMMUNITY COLLEGE		TY COLLEGE	UNIVERSITY OF CALIFORNIA	UNIVERSITY OF CALIFORNIA			
	ATE COI	LEGE					
NAME OF CHURC	H						
MAILING ADDRES	S						
CITY, STATE, ZIP (	CODE						
DATE LEASE SIGN	NED			CC	OMMENC	EMENT DATE	OF LEASE
		THE ASSE	SSOR MAY REQUEST A COPY OF THE LEASE	AGREEMENT			
The following pretc. Attach a se	roperty is parate lis	s leased as of January 1 o sting if necessary.	f this year. If personal property is being le	eased, indica	te the ty	vpe, make, i	model, serial number,
PROPERTY T (REAL OR PERS	I		PROPERTY DESCRIP	TION			
☐ Yes ☐ No		espect to lessees that ar t government entity leasi	e political subdivisions of the state, the	e property is	s locate	ed within th	e boundaries of the
☐ Yes ☐ No	The prosection of Yes,	operty, or a portion thereo 512 of the Internal Reve a copy of the institution	of, is a student bookstore that generate enue Code. 's most recent tax return filed with the	e Internal Re	evenue	Service m	ust accompany this
	affidavi gross i		ermined by establishing a ratio of the un	related busii	ness tax	kable incon	ne to the bookstore's
			CERTIFICATION				
I certify (or declar			r the laws of the State of California that the or documents, is true and correct to the be				hereon, including any
SIGNATURE OF PERS	SON MAKIN	IG CLAIM			DATE		
NAME OF PERSON M	MAKING CLA	AIM			TITLE		
EMAIL ADDRESS					DAYTIME (	TELEPHONE	

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